

Gretna Library Board of Trustees
Gretna Public Library
March 28, 2016

- I. **Call to Order:** President Wasalaski called the meeting to order at 6:33pm. He noted that a copy of the Open Meetings Act was posted. Present were Library Board members Paul Wasalaski, Sherri Bishop, Marilyn Hatcliff, Shawna Proctor, and Alma Muhlecke. Director Krissy Reed, Assistant Director Rebecca McCorkindale, and library practicum student, Sam Beaman, were present from the library staff. City Council representative Doug Clark was present. Other individuals attending the meeting were: Richard Miller, Nebraska Library Commission; Annika Ramirez, Three Rivers Library System; and members of the public, Angie Lauritsen and Eric Murray.
- II. **Approval of Minutes:** February minutes were reviewed. Motion to approve, by Bishop. Seconded by Hatcliff. Motion passed.
- III. **Approval of Financial Report:** The current financial reports were presented and reviewed. Motion to approve by Muhlecke. Seconded by Proctor. Motion passed.
- IV. **Reports:** The Library Director's report was reviewed by the members of the Board. Director Reed pointed out the new Library Hours have generated positive feedback from the public.

There was nothing to report from the Committee on Finance.

The Committee on Building, Grounds, and Technology met with the Samuel Rowland and Holly Kooistra regarding his Eagle Scout project to revamp the landscaping at the main library. A plan was presented and edited to suit the needs of the library. He will present the project to his approval committee on Monday, March 28th. Ground prep for the project will be conducted April 30th-May 1st and planting will take place the following weekend.

The Committee on Administration and Personnel highlighted the two new hires, Catherine Gendreau and Ashlynn Blomstedt, approved by City Council during their last meeting.

The Committee on Public Relations reported a forthcoming meeting regarding possible partnerships for the library for marketing and public relations possibilities.

The Foundation Representative was not present at this meeting.

The City Council Representative had nothing to report at this time.

V. **OLD BUSINESS**

There was no Old Business to discuss at this time.

VI. **CURRENT BUSINESS**

- A. Discussion: Revision of Library Introduction of the Board Game Circulation Policy. The circulation policy was amended to include the new Board Games added to the library inventory. Proposed additions were the quantity and time frame for checkout, process of checkout and return, and other verbiage so the circulation

policy is inclusive of the new items. The motion was made by Proctor to accept the changes in circulation policy. Hatcliff seconded. Motion carried.

- B. Presentation: Library Board Continuing Education with Richard Miller of the Nebraska Library Commission and Anneka Ramirez of the Three Rivers Library System.

Richard and Anneka discussed the opportunities available from their respective entities to assist the Library Board and Librarians in better serving their communities, the number of continuing education hours required by the state for certification by the state of Nebraska, and how to account for the continuing education hours.

VI. **PUBLIC COMMENT**

- A. There was no public comment.

VIII. **EXECUTIVE SESSION – (PERSONNEL MATTERS)**

Wasalaski called for executive session at 7:12pm. Bishop motioned to go into executive session. Muhleck seconded.

- A. Strategy Session regarding professional evaluations by the Library Board with Richard Miller of the Nebraska Library Commission and Anneka Ramirez of the Three Rivers Library System.

Bishop motioned to exit 8:18pm. Muhleck seconded. Motion carried.

IX. **ADJOURNMENT**

Motion to adjourn was made by Proctor. Seconded by Hatcliff. Motion carried. Meeting adjourned at 8:19pm.

Respectfully Submitted,

**Sherri Bishop
Secretary
Gretna Public Library Board**