

GRETNA LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library

July 25, 2016

I. CALL TO ORDER:

- A. Board President Paul Wasalaski called the meeting to order at 6:31pm. He noted that a copy of the Open Meetings Act was posted.
- B. Present were Library Board members Paul Wasalaski, Alma Muhlecke, Sherri Bishop, Marilyn Hatcliff, Shawna Proctor, and Eric Murray. Director Krissy Reed was present from the library staff. City Council representative Doug Clark was present.

II. APPROVAL OF MINUTES:

- A. June 2016 minutes were reviewed. Motion to approve by Murray. Seconded by Proctor. All votes "Aye." Motion carried.

III. APPROVAL OF FINANCIAL REPORT:

- A. The current financial reports were presented and reviewed. Motion to approve by Bishop. Seconded by Muhlecke. All votes, "Aye." Motion carried.

IV. REPORTS:

- A. The Library Director's Report, Circulation Report and Informational Reports were reviewed by the members of the Board. Noted by Director Reed, the Nebraska Library Association Annual Meeting is in October. Board Members are welcome to attend.
- B. The Committee on Finance had nothing to report. Motion to add Board Trustee Eric Murray member to the Finance Committee was made by Hatcliff. Proctor seconded. All votes, "Aye." Motion carried.
- C. The Committee on Building, Grounds, and Technology had nothing to report. Director Reed noted the sprinkler system is now working for the new landscaping. Requesting watering times during the least heated hours of the day during the non-winter months.
- D. The Committee on Administration and Personnel had nothing to report.
- E. The Committee on Public Relations had nothing to report.
- F. The Foundation Representative, Ann Bock, did not attend the meeting. She did report to Director Reed that the Foundation met and will be holding an open house in August or September to provide information for new possible members.
- G. The City Council Representative updated the council on regular city business.

V. OLD BUSINESS:

- A. Discussion: Proposed Board of Trustees Certification Policy
It was moved by Murray and seconded by Proctor that this matter be tabled until the August Board meeting. All votes, "Aye." Motion carried.
- B. Discussion: Create a schedule for revisions of Library policies.
A final reading of the new policy was completed. A motion was made by Hatcliff to approve the new policy. Muhlecke seconded. All votes, "Aye." Motion carried.

- C. Discussion: Proposed Agreement between the Library and the Chamber of Commerce for Community Calendar Partnership

The Board reviewed the Community Calendar in action and a final reading of the Memorandum of Understanding (MOU) for the community events calendar took place. Bishop moved to approve the MOU with the Gretna Area Chamber of Commerce. Seconded by Hatcliff. All votes, "Aye." Motion carried.

VI. CURRENT BUSINESS:

- A. Approval: Proposed revisions to the Confidentiality Policy regarding surveillance cameras. The Board read and discussed the revisions concerning cameras. A motion was made to approve the proposed Video Security Cameral Policy by Bishop. Seconded by Murray. All votes, "Aye." Motion carried.

- B. Approval: Proposed Library Budget for 2016-2017 Fiscal Year
Director Reed presented the budget by line item for the upcoming 2016-2017 fiscal year for submission to the City by July 29th, 2016. A motion was made to approve the proposed budget by Muhlecke. Seconded by Hatcliff. All votes, "Aye." Motion carried.

VII. PUBLIC COMMENT:

- A. There was no public comment.

VIII. EXECUTIVE SESSION: For the purpose of discussion regarding deployment of security devices, and annual employee review.

A motion was made by Muhlecke to enter executive session at 8:24pm. Seconded by Hatcliff. All votes, "Aye." Motion carried.

- A. Annual Review – Alyssa Rogers

A motion was made to exit executive session at 8:43pm by Bishop. Seconded by Murray. All votes, "Aye." Motion carried.

A motion was made by Hatcliff to approve the annual review for Alyssa Rogers. Seconded by Murray. All votes, "Aye." Motion carried.

A motion was made to by Bishop to notify City Officials of concerns the Library Board has regarding deployment of security devices in the library. Seconded by Proctor. All votes, "Aye." Motion carried.

IX. ADJOURNMENT:

Motion to adjourn was made by Hatcliff. Seconded by Proctor. All votes, "Aye." Motion carried. Meeting adjourned at 7:43pm.

Respectfully Submitted,
Sherri Bishop
Secretary of the Gretna Library Board


Approval of Library Board President

22 Aug 2016
Date