

CITY OF GRETNA, NEBRASKA
LIBRARY BOARD MEETING NOTICE
MONDAY JUNE 22, 2020, 6:30 P.M.
MAIN LIBRARY: 736 SOUTH STREET
GRETNA, NE
402-332-3336

Notice is hereby given that pursuant to the Governor's Executive Order No. 20-03 and the Directed Health Measures by the Sarpy/Cass Health Department and the Nebraska DHHS, for public health purposes associated with COVID-19 and electronic and telephone conferencing meeting of the Library Board of Gretna, Nebraska will be held on Monday June 22, 2020 at 6:30 p.m. the public may participate in the meeting by computer, tablet or smart phone by utilizing the link below, or by calling one of the listed toll free numbers.

Join Zoom Meeting

<https://us02web.zoom.us/j/83795106978>

Meeting ID: 837 9510 6978

+12532158782,,83795106978# US (Tacoma)

+13462487799,,83795106978# US (Houston)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

The agenda and materials for such meeting are available for public inspection on the City of Gretna website, www.gretnane.org, by 3:00 p.m. on Friday June 19, 2020

This meeting is being held in compliance with the Nebraska Open meetings Act, a copy of which is available at the foregoing link



Tammy L. Tisdall, CMC
City Clerk

Pursuant to the Governor's Executive Order No. 20-03 and the Directed Health Measures of the Sarpy/Cass Health Department and the Nebraska Department of Health and Human Services, this meeting will be held by electronic and telephone conference. The Mayor, Council, and City staff will be attending electronically or telephonically and a quorum of the Council will not be physically present together at City Hall. Accordingly, there will be no public in-person attendance, but members of the public may attend this meeting electronically or telephonically via:

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For the public to make comments during any public hearings, participation is required via Zoom. Those participating telephonically, will not be able to make comments during any public hearings.

LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library

June 22, 2020 6:30 P.M.

I. CALL MEETING TO ORDER

A. Public Announcement: "This meeting is conducted in compliance with the Nebraska Open Meetings Act and Governor Rickett's Executive Order No. 20-03 issued on March 17, 2020. A current copy of the Open Meetings Act can be accessed on the City of Gretna's website, www.gretnane.org. Those wishing to address the Library Board during the Public Comment item of the agenda, please raise your hand on Zoom.

B. Roll Call

II. APPROVAL OF MINUTES

A. May 2020 Meeting Minutes

III. APPROVAL OF FINANCIAL REPORT

A. May 2020 Claims & Reports

IV. REPORTS

- A. Library Director's Report
 - a. Circulation Report
 - b. Informational Reports
- B. Committee on Finance – Sandra Kalina
- C. Committee on Building, Grounds, and Technology – Alma Muhlecke
- D. Committee on Administration and Personnel –Shawna Proctor
- E. Committee on Public Relations –Shawna Proctor, Kaitlynn Boone
- F. Foundation Representative –Ann Bock
- G. City Council Representative – Jason Stahr

V. OLD BUSINESS

- A. Library Budget Planning Update (2020-2021)

VI. CURRENT BUSINESS

- A. Approval of Employee Review
 - a. Ashley Suey- Annual Review by Library Director
- B. Approval of Employee Review
 - a. Alyssa Rogers- Annual Review by Library Director

VII. PUBLIC COMMENT (See procedures for public comment below)

VIII. EXECUTIVE SESSION-for the purpose of discussion regarding employee evaluation.

IX. ADJOURNMENT- Motion to approve.

Notices:

A. Copy of Open Meetings Act: The Gretna Library Board makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the east wall of the meeting room.

B. The Gretna Library Board reserves the right to go into executive session/closed session for one or both of the following reasons according to Nebraska State Law: to protect public interest or to prevent needless injury to a staff member's reputation.

C. Instructions for those who wish to speak during the public comment forum:

Getting Started: When it is your turn to speak during the public comment portion of the agenda, please stand up/come forward and state your name to the Gretna Library Board.

Time Limit: You may speak only one time on any of the current business items and must limit comments to 3 minutes or less. If you would like to speak about a matter or issue not on the agenda, please notify the Gretna Library Board in writing in advance, so that there is time to place the issue on a future agenda.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Gretna Library Board. Offensive language, personal attacks and hostile conduct will not be tolerated.

LIBRARY BOARD OF TRUSTEES

Gretna Public Library

May 26, 2020 Minutes

I. CALL MEETING TO ORDER

- A. President Shawna Proctor called the meeting to order at 6:36pm. Public Announcement: "This meeting is conducted in compliance with the Nebraska Open Meetings Act and Governor Rickett's Executive Order No. 20-03 issued on March 17, 2020. A current copy of the Open Meetings Act can be accessed on the City of Gretna's website, www.gretnane.org. Those wishing to address the Library Board during the Public Comment item of the agenda, please raise your hand on Zoom. Present were Library Board Trustees, Shawna Proctor, Alma Muhleck, Sandra Kalina and Kaitlynn Boone. Library Director, Krissy Reed from the library staff was present. Tille Vukisch was absent. No one from City Council was present.

II. APPROVAL OF MINUTES

- A. The April 2020 minutes were reviewed.

A motion to approve the April 2020 minutes was made by Kalina. Seconded by Muhleck. All votes, "Aye." Motion carried.

III. APPROVAL OF FINANCIAL REPORT

- A. The April YTD 2019 and both April 2019 Claims was presented and reviewed. A motion to approve was made by Boone. Seconded by Kalina. All votes, "Aye." Motion carried.

IV. REPORTS

- A. Library Director's Report was reviewed by the Board. The Board discussed that the cart of books outside the library is well received right now.
- B. Committee on Finance had nothing to report.
- C. Committee on Building, Grounds, and Technology discussed the budget for technology for the future. A lot of that was unforeseen, and the budget for next year will reflect that.
- D. Committee on Administration and Personnel had nothing to report.
- E. Committee on Public Relations advised that during Omaha Gives the Library Foundation raised \$605, which was a great surprise given the circumstances.
- F. Foundation Representative updated that there may be a meeting in June, but currently unknown.
- G. City Council Representative was not present.

V. OLD BUSINESS

- A. There was no old business

VI. CURRENT BUSINESS

- A. Library Budget Planning Update (2020-2021)

Director Reed advised that minor equipment updating is budgeted for next year. There is a need for evaluation of a computer terminal, but due to pandemic there has not been an outside evaluation on what needs to be done. There is a higher budget cushion for this as well as software updates and Coretech maintenance. Everything else is similar to what it has been in the past.

A motion to approve the budget was made by Muhleck. Seconded by Boone. All votes, "Aye." Motion carried.

- B. GPL Staged Reopening Plan Approval

Reed advised that this plan is going to need to be flexible. With COVID possibly getting worse in the fall, there is a concern that the library would open too much then have to restrict services again. The goal with the plan is to be able to maintain a level of additional service through the summer and fall to meet

needs of community members while following safety guidelines. With both library facilities being small, social distancing members of the public is also a concern. Reed advised that she has communicated with other libraries and taken notes and pieces from their plans to help construct the plan proposed. Cleaning products and PPE for curbside services have now arrived, so that service will begin.

The anticipated plan is for the rest of the library staff to return to work on June 1st. Then the staff will be trained on numerous new procedures, including one for contactless curbside pickup. The goal is to call patrons who have existing items on reserve first as a limited practice run, with curbside pickup open after that. To start, curbside services would be offered M, W, F 10:00am-4:00pm at the Main Library. All returns will come to the Main Library's book drop so they can be taken directly into quarantine. The Children's Library's book drop will be locked. The curbside pickup will still service the Children's Library materials, but from the Main Library.

Due to social distancing and need to sanitize after patrons browse a library bookshelf, it would be expected this curbside offering would go through the summer. Initial hours can be adjusted as needed.

A motion to approve the Library Reopening Plan was made by Boone. Seconded by Muhlecke. All votes, "Aye." Motion carried.

It was further discussed that there will be a need for publication of the services, so staff will be doing that as well. Training is key for this to be safe.

VII. PUBLIC COMMENT

- A. There was no public comment.

VIII. ADJOURNMENT

- A. A motion to adjourn was made by Muhlecke. Seconded by Kalina. All votes, "Aye." Motion carried. Meeting adjourned at 7:17pm.

Respectfully Submitted,

**Kaitlynn Boone,
Secretary**

Approval of Library Board Trustee

Date

Gretna Public Library | Library Claims | May 2020

Account	Name	Invoice	Amount
01-25-5011.000 Telephone (Main)	Cox Business	Main Acct.	\$224.44
01-25-5011.020 Telephone (Kids)	Cox Business	Kids Acct.	\$142.40
01-25-5012.010 Heating Fuel (Main)	Black Hills Energy	Main Acct.	\$59.01
01-25-5012.020 Heating Fuel (Kids)	Black Hills Energy	Kids Acct.	\$65.95
01-25-5013.000 Electricity (Main)	OPPD	Main Acct.	\$182.62
01-25-5013.020 Electricity (Kids)	OPPD	Kids Acct.	\$87.52
01-25-5023.000 Library Cleaning	Judy Krajicek	April 2020	\$900.00
01-25-5025.000 Memberships	Neb. Library Assoc.	Rebecca- renewal	\$75.00
01-25-5046.000 Building, Repair, Maintenance	Ferguson Enterprises	WC224822	\$279.34
01-25-5046.000 Building, Repair, Maintenance	CoreTech	CW-136039	\$736.00
01-25-5055.000 Copier Lease (Main)	Wells Fargo Leasing	Main Lib.	\$182.00
01-25-5055.000 Copier Lease (Main)	Advanced Office Automati	265006	\$11.01
01-25-5055.010 Copier Lease (Kids)	Wells Fargo Leasing	Kids Lib.	\$182.00
01-25-5050.010 Copier Lease (Kids)	Advanced Office Automati	265007	\$5.70
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035214057	\$69.21
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035205979	\$113.82
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035202810	\$23.11
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035191865	\$168.27
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035212084	\$127.09
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035219695	\$38.91
01-25-5067.010 Library Materials (Books)	Baker & Taylor	2035229863	\$109.82
01-25-5067.010 Library Materials (Books)	OCLC	1000035508	\$90.27
01-25-5067.010 Library Materials (Books)	OverDrive	01419DA20119692	\$55.00
01-25-5067.010 Library Materials (Books)	MidAmerica Books	514823	\$114.75
01-25-5067.020 Periodicals	Gretna Guide	Annual Renewal	\$25.00
01-25-5070.010 Office Supplies	Office Depot	May 2020	\$11.63
01-25-5070.010 Office Supplies	Demco	6797941	\$73.11
01-25-5075.010 Kids SRP	Science Tellers	12194	\$295.00
01-25-5075.010 Kids SRP	Jester Puppets	Virtual Prog.	\$250.00
01-25-5075.010 Kids SRP	Collaborative SLP	7731	\$59.25
01-25-5075.010 Kids SRP	Baker & Taylor	2035224173	\$91.51
01-25-5075.040 Adult Programs	Baker & Taylor	2035242593	\$535.40

Library Board Signatures

YTD Library Budget 2019-2020 Fiscal Year- May

Category Description	YTD Total Spent	Budgeted	Remainder
1-25-5011.000 Telephone-Internet (Main Library)	\$2,956.16	\$4,500.00	\$1,543.84
1-25-5011.020 Telephone-Internet (Children's Library)	\$2,874.26	\$4,500.00	\$1,625.74
1-25-5012.000 Heating Fuel (Main Library)	\$672.21	\$2,500.00	\$1,827.79
1-25-5012.020 Heating Fuel (Children's Library)	\$737.05	\$2,500.00	\$1,762.95
1-25-5013.000 Electricity (Main Library)	\$1,487.05	\$4,000.00	\$2,512.95
1-25-5013.020 Electricity (Children's Library)	\$745.21	\$2,500.00	\$1,754.79
1-25-5014.000 Refuse Service	\$640.00	\$950.00	\$310.00
1-25-5016.000 Printing and Publication	\$85.03	\$3,000.00	\$2,914.97
1-25-5018.000 Postage	\$127.34	\$500.00	\$372.66
1-25-5023.000 Library Cleaning	\$6,750.00	\$12,000.00	\$5,250.00
1-25-5024.000 Public Relations	\$365.44	\$800.00	\$434.56
1-25-5025.000 Memberships	\$551.00	\$1,000.00	\$449.00
1-25-5026.000 Professional Development	\$288.74	\$3,000.00	\$2,711.26
1-25-5028.000 Travel	\$55.10	\$1,000.00	\$944.90
1-25-5045.000 Ground Maintenance	\$210.00	\$500.00	\$290.00
1-25-5046.000 Building-Repair-Maintenance	\$9,443.28	\$10,000.00	\$556.72
1-25-5049.000 Equipment Repair-Maintenance	\$736.00	\$2,000.00	\$1,264.00
1-25-5050.000 Lease Agreement (Copier- Main Library)	\$1,663.08	\$3,200.00	\$1,536.92
1-25-5050.020 Lease Agreement (Copier- Children's Library)	\$1,640.78	\$3,400.00	\$1,759.22
1-25-5067.010 Books-Subscription (Books)	\$27,469.20	\$45,000.00	\$17,530.80
1-25-50-67.020 Periodical Subscriptions	\$2,387.22	\$4,000.00	\$1,612.78
1-25-5070.010 Library Supplies	\$3,268.58	\$5,000.00	\$1,731.42
1-25-5072.000 Janitorial Supplies	\$455.54	\$1,000.00	\$544.46
1-25-5075.010 Children's Summer Reading Program	\$2,597.30	\$3,000.00	\$402.70
1-25-5075.020 Children's Non-Summer Reading Programs	\$1,346.79	\$2,000.00	\$653.21
1-25-5075.030 Young Adult Summer Reading Program	\$25.64	\$1,500.00	\$1,474.36
1-25-5075.040 Adult Library Programs	\$817.30	\$1,500.00	\$682.70
1-25-5075.050 Automated System	\$2,950.00	\$3,500.00	\$550.00
1-25-50-78.015 Technology	\$23,463.54	\$21,000.00	-\$2,463.54
1-25-5080.000 New Equipment	\$17,704.58	\$17,000.00	-\$704.58
General Ledger	\$114,513.42	\$166,350.00	\$51,836.58

MAY 2020 • CIRCULATION REPORT

MAIN LIBRARY

Attendance

Young Adult Program Attendance

Adult Program Attendance

Adult Fiction

Adult Nonfiction

Adult Graphic Novels

Large Print

Young Adult Fiction

YA Nonfiction

YA Graphic Novels

Periodicals

CDs

DVDs

Kit

Ukuleles

Board Games

Ebooks 1,009

Audiobook Downloads 694

Total Circulations 1,703

Computers

Wi-Fi

Periodicals

Reference

ILLs Borrowed

ILLs Loaned

Total In House -

Circulation May 2020 1,703

Circulation YTD (FY 2020) 23,108

CHILDREN'S LIBRARY

Attendance

Children's Program Attendance

Unique Website Visitors 2,125

Junior Fiction

Junior Nonfiction

Junior Graphic Novels

Early Reader Fiction

Early Reader Nonfiction

Board Books

Picture Books

Orange Picture Books

Story Stows

Periodicals

CDs

DVDs

Total Circulations -

Computers

Wi-Fi

Periodicals

Activities/Games

Reference

Total In House -

Circulation May 2020 -

Total Circulation YTD (FY 2020)

MAY 2020 • CIRCULATION REPORT

May Attendance History			May Circulation History				
	Main	Children's	Total		Main	Children's	Total
2020	0	0	0	2020	1,703	0	1,703
2019	2,283	1,752	4,035	2019	3,735	5,308	9,043
2018	2,339	1,207	3,546	2018	3,470	5,259	8,729
2017	2,023	1,548	3,571	2017	2,996	5,899	8,895
2016	1,923	1,484	3,407	2016	2,840	4,823	7,663
2015	2,312	2,147	4,120	2015	3,371	5,935	9,306
2014	2,227	1,629	3,856	2014	2,520	5,897	8,417
2013	2,354	1,279	3,633	2013	3,494	4,673	8,167
2012	2,283	1,394	3,677	2012	3,865	5,227	9,092
2011			3,472	2011			8,616
2010			3,992	2010			8,379
2009			3,918	2009			6,585
2008			5,200	2008			6,832
2007			3,516	2007			4,717
2006			3,626	2006			4,680
2005			3,470	2005			4,216
2004			2,740	2004			3,600

**Gretna Public Library - Children's Library
Circulation/Attendance Statistics for May 2019**

Date	Attendance	Computers	Wi-Fi	Periodicals	Toys	Reference	Program	Passive	event #
5/1	153		13	5	15	43	101	10	5
5/2	44	4	9	2	11	35	39	2	3
5/3	55		8				13		1
5/4	23		5	3	6	23	11	4	1
5/5									4
5/6	33		10	3	10	30	661	6	3
5/7	95	1	14		8	30	7	4	1
5/8	82	4	10	4	24	35	19	8	1
5/9	35	2	7		6	34	25	7	1
5/10	35	2	6		7	22	650	2	1
5/11	37		7	5	8	19		3	
5/12									
5/13	45		7		4	30	7	2	1
5/14	78	1	8	3	9	27	655	6	2
5/15	79		15	4	10	36	101	7	2
5/16	31		9	5	10	22			
5/17	51	1	9	3	12	19	52	2	1
5/18	40	1	2	1	3	25	0	10	1
5/19									
5/20	24		4		8	15	578		2
5/21	153	2	9	6	23	64	500	4	1
5/22	73	1	3	2	18	43	57	6	2
5/23	60	2	3		11	24	20		1
5/24	51		5	4	8	30	36	1	1
5/25	63	1	8		19	19			
5/26									
5/27									
5/28	92	10	18	6	51	83		16	
5/29	122	2	5	3	22	80	22	21	1
5/30	155	1	26	5	27	101		24	
5/31	43	4	9		8	53	61	4	1

1752 39 229 64 338 942 3615 149 37

Total = 3764

Gretna Public Library - Main Library
Circulation/Attendance Statistics for May 2018

Date	Attendance	Computers	Wifi	Mags	Reference	Teen	Teen Pass.	Teen Event #	Adult	Adult Pass.	Adult Event #
5/1	71	2		1	21					2	
5/2	95	1	13	9	21				5	3	1
5/3	87	2	7	3	22				11	2	1
5/4	60		2		23				29	1	1
5/5								1			2
5/6	111	9	9	7	24					4	
5/7	62	2	2	1	23					2	
5/8	94	1	9	3	48					4	
5/9	176	1	6	3	44					3	
5/10	64	1	5	1	27				4		1
5/11	45	1	9	4	20					3	
5/12											
5/13	88	2	9	2	42						
5/14	54		10	3	31						
5/15	86	1	6	2	20					4	
5/16	92		10	1	29	61		1	5		1
5/17	64	1	9	2	28					3	
5/18	30		4		6				58		1
5/19											
5/20	83	4	5	1	36					4	
5/21	40	1	4	2	20						
5/22	87	3	9	2	18						
5/23	96	1	5	1	43	4		1			
5/24	85	3	5	1	38					1	
5/25	69	2	6	3	17						
5/26											
5/27											
5/28	114	7	12	1	48					3	
5/29	134	4	8	3	103					4	
5/30	163	2	9	6	85				8	8	1
5/31	133	2	11		103	7		1		3	

2283

53

184

62

940

72

0

4

120

54

9

Teen Total = 72

Adult Total = 174

Library Director's Report June 2020

June has been an exciting one for us at the Library! On May 29th most of our part time staff returned to work so that we could go over new training with them on all of the new procedures in place for curbside services and quarantining returns.

We promptly began offering our curbside service then on Monday, June 1st by contacting patrons with existing reserves first so they could come pick those up. This allowed staff the equivalent of a "soft opening" so that procedures could be practiced before the service was marketed heavily. The following day we began promoting the service more to all of our users. Since then, the popularity of our curbside service continues to increase.

We have had a few hiccups with the construction that is going on in the parking lot while offering curbside, so that has been a challenge. Thankfully, Gretna Elementary was kind enough to allow us to use three of their parking spaces so we could run items across the street to patrons. During days where we have had to be do this, I designated myself as the person transporting materials across the street just to help keep the rest of the staff safe. With so much large equipment and traffic trying to navigate around it, I just felt better being the person from the Library delivering materials. I believe the majority of the work in our parking lot should be completed this week (week of June 15th) and then concrete should be poured in the parking spaces needing it soon.

We have had 122 people use the curbside service since June 1st, which actually only has been seven days since the service is only available three days a week right now! Because we feel like we have a good grasp on the procedures, and have gauged the popularity of this service, we feel like we will be able to expand on the days/times that we offer it by the end of June.

In other news, the shade at the Children's Library has been completely installed and it looks amazing! We are so excited for a time that we can host outdoor storytimes so we can utilize this space! Against the backdrop of the downtown revitalization project, this will be such a fun space to sit and relax while enjoying the downtown area.



Respectfully submitted,

Krissy Reed
Library Director

**Assistant Library Director/Creative Director Report
June 2020**

- Collection:** There have been 89 items added and 1533 total items weeded in May 2020.
- At the Children's Library, we have completed the first year's worth of weeding. We were able to shift Junior Non-Fiction down an entire case which helped us gain space in Early Reader Non-fiction.
- Events:** I have been helping Ashley with her summer programming – mainly with editing her instructional videos and then posting them.
- Marketing:** On *Facebook* we have 57 new likes (currently at 1,622).
- On *Pinterest* we neither gained nor lost followers (currently at 402).
- Other:** Most of the new directional signs are up or prepped, and I have begun creating early literacy signs for the back sides of some signs.
- I created a new Daily Record Google Sheet that started in June. It tracks the number of curbside pickups, reference questions, people who visit our book cart, and virtual event attendance.
- I have kept on top of our online information as well as processing new digital accounts. The physical organization of those accounts has been going well, and should be of great help when the time comes to reopen our doors to the public.
- Signed:** Rebecca McCorkindale

Children's Librarian Report
June 2020

Our online summer learning program has started! I've created digital versions of some of our programs, and so far, everything has gone well!

READsquared – READsquared is the program/app we are using for patrons to track reading this summer. We haven't heard about too many issues from patrons. I've only had one or two issues that couldn't be cleared up with some clarification or a tweak on the backend.

3rd-5th Grade Book Club – *June 8, 15 participants* – We are doing our book clubs over Zoom this summer. I have 21 kid registered. On June 8, we discussed *Insignificant Events in the Life of a Cactus* by Dusti Bowling. I found that doing book club over Zoom is a bit more of a challenge but the kids still seemed engaged.

Family Book Club – *June 15, upcoming* – We have not yet had our first discussion for Family Book Club. This will also be over Zoom. This is an entirely new book club for families with elementary kids, and is designed to help facilitate reading and discussing books together. Any family with kids in grades K-5 are invited, and one at least one adult must be an active participant.

Online Storytime – *Participants: June 2, 9; June 4, 8; June 9, 17; June 11, 19* – I started a Facebook Live storytime in June on Tuesdays at 6:15 and repeated on Thursdays at 10:30. Attendance has been excellent so far, and response has been positive! Most publishers have given limited permission to librarians and teachers to post videos reading their books, so we are working inside those parameters.

Choose Your Own Adventure Book Club – *June 3, 8; June 10, 5* – Zoom book club number three for this summer! ChooseCo, the company that owns the classic Choose Your Own Adventure books, is allowing their books to be read aloud over streaming. Each week, I read aloud one of the titles, and the kids vote on each choice to take. The kids seem to be enjoying it so far, and we've explored the Sahara Desert in a hot-air balloon and searched the ocean for the lost city of Atlantis

Facebook LEGO Club – *June 4-11, 11; June 11-18, still tallying* – We've tweaked LEGO Club to allow kids to still build and show off their creations. Each week at 3:00 on Thursdays (that's the classic summer LEGO Club time), I post a theme or challenge on our Facebook page. Kids are supposed to build to that challenge and then post a picture of their creation in the comments. They have all week to work, and we had a great turnout for the first week.

ScienceTellers – *June 12, 22 participants* – I worked with the presenters I originally booked for the summer to get digital versions of their shows. ScienceTellers did a live science show about dry ice for us over Zoom on Friday night. I wasn't sure what to expect in turnout, but it went really well.

Reader's Advisory – Unrelated to the summer program, I've been working on summer reader's advisory resources to make available for patrons using curbside pickup. These are mostly along the lines of, "If you like scary books, you'll like...", since patrons can't browse. Once I get several categories for a few different levels, I'll post them on the website.

Respectfully submitted,

Jennifer Lockwood
Children's Librarian

Teen/Young Adult Board Report
June 2020

Active Programming

Choose Your Own Adventure Book Club – 6/4/2020, 6/11/2020

Attendance: 5, 3

Via Zoom, every Thursday teens and myself are meeting to read through a Choose Your Own Adventure Book. When we reach a juncture in the story where a decision needs to be made, the teens discuss which direction to take. The second Thursday was less well attended than the first, but in general I feel pretty pleased to be seeing these teens at all for the first time in months!!

Upcoming Programming

Choose Your Own Adventure Book Club – 6/18/2020, 6/25/2020, 7/2/2020, 7/9/2020, 7/16/2020, 7/23/2020, 7/30/2020

Zoom Game Night – 6/22/2020

For this event, we're going to play a variety of games via Zoom. This will include some Kahoot gaming (depending on who attends, if kids don't have their own smart devices, I have other options) an online quizlet that allows kids to compete against one another online. I have also found some examples online on how to play Pictionary via Zoom, as well as Charades. I imagine this will be a lot of fun!

Digital Escape Room – 7/1/2020-7/31/2020

Ashley (Adult Services Librarian) and I are developing an escape room that folks can do from their own home. It has a narrative and some puzzles to solve. This can be done asynchronously any time in the month of July, we'll challenge participants to try to complete it in an hour like an in person escape room, but really folks can take as much time as they need. (This event will be for teens and adults.)

Teen Ultimate YA Trivia Night – 7/13/2020

I've made a list of Trivia questions to test Teens on all things YA! Questions range from Harry Potter to Percy Jackson to Golden Sower Nominees. I'm still running some troubleshooting on how exactly points will work/teams/what have you. Whoever answers questions first won't necessarily work, because Zoom has a lag and talking over people won't quite work. So I've been giving the quiz to different groups of friends and troubleshooting which ruleset seems to be working the most effectively. I'll be giving out prize books to the winners.

Perhaps needlessly I'll add that, of course, we're doing things a bit differently this summer in regards to our Summer Learning Program. This would have been my first, so having to re-envision what SLP looks like without having dipped my toes into it at all has been a steep learning curve. Jennifer assisted me in developing the teen reading program through a system called ReadSquared (57 sign-ups online and 8 sign-ups so far with the paper brochure I made for folks without computer access). Regardless, I am excited to be back at work and excited to be giving Gretna's young adults any and every resource they might need even though we're apart. This is an opportunity to show what the library can offer, even from a patron's own home.

Respectfully Submitted,

Grace Rempp
Young Adult Librarian

BUDGET REPORT FOR GRETNA PUBLIC LIBRARY 2020-2021

GL NUMBER	DESCRIPTION	ACTIVITY THRU 09/30/20	2019-20		2020-21	
			AMENDED BUDGET	DEPT REQUESTED BUDGET		
01-25-5011.000	TELEPHONE/INTERNET - MAIN	2,732.00	4,500.00	4,500.00		
01-25-5011.020	TELEPHONE/INTERNET CHILDREN'S	2,874.00	4,500.00	4,500.00		
01-25-5012.000	HEATING FUEL-MAIN	672.00	2,500.00	2,500.00		
01-25-5012.020	HEATING FUEL - CHILDREN'S	737.00	2,500.00	2,500.00		
01-25-5013.000	ELECTRICITY-MAIN	1,487.00	4,000.00	4,000.00		
01-25-5013.020	ELECTRICITY - CHILDREN'S	745.00	2,500.00	2,500.00		
01-25-5014.000	REFUSE SERVICE	560.00	950.00	950.00		
01-25-5016.000	PRINTING & PUBLICATION	85.00	3,000.00	3,000.00		
01-25-5018.000	POSTAGE	127.00	500.00	500.00		
01-25-5023.000	LIBRARY CLEANING	5,850.00	12,000.00	12,000.00		
01-25-5024.000	PUBLIC RELATIONS	365.00	800.00	1,000.00		
01-25-5025.000	MEMBERSHIP FEES	551.00	1,000.00	1,000.00		
01-25-5026.000	PROFESSIONAL DEVELOPMENT	289.00	3,000.00	3,000.00		
01-25-5028.000	TRAVEL	55.00	1,000.00	1,000.00		
01-25-5045.000	GROUND MAINTENANCE	210.00	500.00	1,000.00		
01-25-5046.000	BUILDIN REPAIR/MAINTENANCE	9,443.00	10,000.00	12,000.00		
01-25-5049.000	EQUIP REPAIR/MAINT		2,000.00	5,000.00		
01-25-5050.000	LEASE AGREEMENT (COPIER)MAIN	1,663.00	3,200.00	3,200.00		
01-25-5055.010	LEASE AGRMT (COPIER) CHILDRENS	1,641.00	3,400.00	3,400.00		
01-25-5067.010	BOOKS/SUBSCRIPTIONS (BOOKS)	27,230.00	45,000.00	45,000.00		
01-25-5067.020	BOOKS/SUBSCRIPTION(PERIODICAL)	2,387.00	4,000.00	4,000.00		
01-25-5070.010	OFFICE SUPPLIES	3,269.00	5,000.00	6,000.00		
01-25-5072.000	JANITORIAL SUPPLIES	456.00	1,000.00	1,000.00		
01-25-5075.010	CHILDREN'S SUMMER READ PROG	2,597.00	3,000.00	3,000.00		
01-25-5075.020	CHILDREN'S NON-SUMMER PROG	1,347.00	2,000.00	2,000.00		
01-25-5075.030	YOUNG ADULT PROGRAMMING	26.00	1,500.00	1,500.00		
01-25-5075.040	ADULT LIBRARY PROGRAMS	282.00	1,500.00	1,500.00		
01-25-5075.050	AUTOMATED SYSTEM	2,950.00	3,500.00	3,500.00		
01-25-5078.015	COMPUTER LICENSING & PROGRAMS	23,464.00	21,000.00	20,000.00		
01-25-5080.000	NEW EQUIPMENT	17,705.00	17,000.00	8,000.00		
		85,017.00	166,350.00	163,050.00		