

LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library

November 26, 2018 6:30 P.M.

I. CALL MEETING TO ORDER

- A. Public Announcement: Current Copy of the Open Meeting Act is posted on the east wall of the Meeting Room
- B. Roll Call

II. APPROVAL OF MINUTES

- A. October 2018 Meeting Minutes

III. APPROVAL OF FINANCIAL REPORT

- A. November 2018

IV. REPORTS

- A. Library Director's Report
 - a. Circulation Report
 - b. Informational Reports
- B. Committee on Finance – Sandra Kalina & Eric Murray
- C. Committee on Building, Grounds, and Technology – Alma Muhlecke & Paul Wasalaski
- D. Committee on Administration and Personnel –Shawna Proctor & Paul Wasalaski
- E. Committee on Public Relations –Shawna Proctor
- F. Foundation Representative –Ann Bock
- G. City Council Representative – Angie Lauritsen

V. OLD BUSINESS

- A. Library Hours Discussion

VI. CURRENT BUSINESS

- A. Reschedule December 24, 2018 Board Meeting Due to Christmas Eve
- B. Amendment to Circulation Policy- Story Stow Bags daily fines reduced to \$.10 from \$1, renewable once
- C. Approval of Employee Review
 - Jennifer Lockwood- Annual Review by Library Director
- D. Approval of Employee Review
 - Adina Bell- Annual Review by Library Director
- E. Approval of Employee Review
 - Wendy Allen- annual Review by Library Director

VII. PUBLIC COMMENT (See procedures for public comment below)

VIII. EXECUTIVE SESSION- the purpose of discussion regarding employee evaluation.

IX. ADJOURNMENT- Motion to approve.

Notices:

A. Copy of Open Meetings Act: The Gretna Library Board makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the west wall of the meeting room.

B. The Gretna Library Board reserves the right to go into executive session/closed session for one or both of the following reasons according to Nebraska State Law: to protect public interest or to prevent needless injury to a staff member's reputation.

C. Instructions for those who wish to speak during the public comment forum:

Getting Started: When it is your turn to speak during the public comment portion of the agenda, please stand up/come forward and state your name to the Gretna Library Board.

Time Limit: You may speak only one time on any of the current business items and must limit comments to 3 minutes or less. If you would like to speak about a matter or issue not on the agenda, please notify the Gretna Library Board in writing in advance, so that there is time to place the issue on a future agenda.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Gretna Library Board. Offensive language, personal attacks and hostile conduct will not be tolerated.