

Gretna Library Board of Trustees
Gretna Public Library
January 22, 2018 minutes
Rescheduled for February 7, 2018

I. CALL TO ORDER:

Board Vice Chair Shawna Proctor called the meeting to order at 6:57pm. She noted that a copy of the Open Meetings Act was posted. Present were Library Board Trustees Alma Muhlecke, Paul Wasalaski, and Sandy Kalina. Library Director, Krissy Reed was present from the library staff. City Council liaison, Angie Lauritsen was present. Member of the public and Trustee applicant, Kaitlynn Boone was present. Trustees Eric Murray, and Marilyn Hatcliff were absent.

II. APPROVAL OF MINUTES:

A. The December 2017 minutes were reviewed. A motion to approve the December minutes was made by Muhlecke. Seconded by Wasalaski. All votes, "Aye." Motion carried.

III. APPROVAL OF FINANCIAL REPORTS:

A. The January 2018 financial reports were presented and reviewed. A motion to approve was made by Wasalaski. Seconded by Muhlecke. All votes, "Aye." Motion carried.

IV. REPORTS:

- A. The Librarians' reports, Circulation Report and other informational reports were reviewed by the members of the Board. Director Reed noted the increase across all data tracks for annual statistics of the library.
- B. The Committee on Finance had nothing to report.
- C. The Committee on Building, Grounds, and Technology had nothing to report.
- D. The Committee on Administration and Personnel had nothing to report.
- E. The Committee on Public Relations had nothing to report.
- F. A Foundation Representative did not attend the meeting. Director Reed gave an update. The Library Foundation met on January 31st with Robb Spence of the Cosgriff Company and City Officials. The Cosgriff Company presented results of the October feasibility study and was able to conclude that the community overall supports the library and its building project, however they are concerned about where the funds for the facility would come from. At this time, the Cosgriff Company is not advising that the Foundation move forward with a capital campaign. The Foundation and City are working to explore other funding options.
- G. City Council Representative- Councilman Angie Lauritsen provided an update on progress that the community is making on several projects around town.

V. PRESENTATIONS:

- A. Interview Trustee Applicant- Kaitlynn Boone
The Board answered questions that Mrs. Boone had about serving in this organization. A motion was made to move further discussion regarding Mrs. Boone's application to Executive Session by Wasalaski. Seconded by Kalina. All votes, "Aye." Motion carried.

VI. **OLD BUSINESS:**

A. There was no old business.

VII. **CURRENT BUSINESS:**

A. Review- Computer and Internet Use Policy (2009)

Proposed edits were discussed. Director Reed will add and reformat the policy and present it for final approval at the February meeting.

VIII. **PUBLIC COMMENT:**

There was no public comment.

IX. **EXECUTIVE SESSION:** For the purpose of discussion regarding Trustee application.

A motion to enter executive session was made by Wasalaski. Seconded by Kalina. All votes, "Aye." Motion carried. Entered executive session at 7:27pm.

A motion to exit executive session was made by Muhleck. Seconded by Wasalaski. All votes, "Aye." Motion carried. Exited executive session at 7:29pm.

A motion to recommend that the Gretna School Board appoint Kaitlynn Boone to the Library Board of Trustees was made by Wasalaski. Seconded by Kalina. All votes, "Aye." Motion carried. Director Reed will contact the School's Superintendent to request that this business be added to their next meeting agenda with a term limit of December 2021.

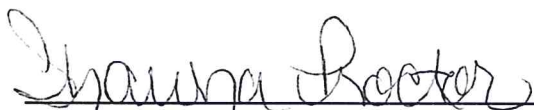
X. **ADJOURNMENT:**

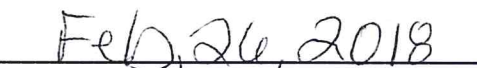
A motion to adjourn was made by Wasalaski. Seconded by Kalina. All votes, "Aye." Motion carried. Meeting adjourned at 7:37pm.

Respectfully Submitted,

Krissy Reed

Library Director


Approval of Library Board Trustee


Date