

Gretna Library Board of Trustees  
Gretna Public Library  
April 23, 2018 Minutes

**I. CALL TO ORDER:**

Board Chair Shawna Proctor called the meeting to order at 6:30 pm. She noted a copy of the Open Meetings Act was posted. Present were Library Board Trustees Shawna Proctor, Paul Wasalaski, Sandra Kalina and Kaitlynn Boone. Eric Murray and Alma Muhleck were absent. Library Director, Krissy Reed from the library staff was absent. City Council liaison, Angie Lauritsen was present.

**II. APPROVAL OF MINUTES:**

A. The March 2018 minutes were reviewed. A motion to approve the March minutes was made by Wasalaski. Seconded by Boone. All votes, "Aye." Motion carried.

**III. APPROVAL OF FINANCIAL REPORTS:**

A. The March 2018 financial reports were presented and reviewed. A motion to approve was made by Kalina. Seconded by Boone. All votes, "Aye." Motion carried.

**IV. REPORTS:**

A. The Librarians' reports, Circulation Report and other informational reports were reviewed by the members of the Board.

B. The Committee on Finance had nothing to report.

C. The Committee on Building, Grounds, and Technology. Wasalaski noted communication from the volunteer helping with the grounds should happen soon.

D. The Committee on Administration and Personnel had nothing to report.

E. The Committee on Public Relations. Proctor noted she had a meeting on Wednesday, April 25<sup>th</sup> with the Gretna Library Foundation to discuss PR for the new Library. She will provide an update at the next Library Board meeting.

F. A Foundation Representative did not attend the meeting. See information from Councilman Lauritsen below.

G. Councilman Lauritsen noted some negative comments about the new Library turned up on Nextdoor during a discussion about water/sewer rates. Ann Bock, Gretna Library Foundation President, responded to the comments. Affirming a previous comment stating the City is not paying for the new Library. Bock said she would answer any questions via private message. She also noted more news about the project would come out in the next few months. Councilman Lauritsen also noted more businesses are interested in moving to Gretna.

**V. OLD BUSINESS:**

A. Review/Approve revisions – Gifts, Bequests, Memorials Policy (2009). A motion to approve revisions was made by Kalina. Seconded by Boone. All votes, "Aye." Motion carried.

VI. **CURRENT BUSINESS:**

- A. Appoint Board Secretary. **A motion was made to appoint Boone as Board Secretary by Kalina.** Seconded by Wasalaski. All votes, "Aye." Motion carried.
- B. Review – Unattended Children Policy (2009).
- i. During the discussion, Boone stated more feedback is needed from the Librarians regarding the age of 8 for an unattended child at the Library. Several members agreed there is not enough information to make a determination if this is an appropriate age or not. For instance:
- a. If the age limit is raised, would this hinder any programs? If yes, what would be a solution?
- b. If Child A is well behaved and following rules, but Child B is not and a parent or legal guardian is contacted. When that person arrives and complains that Child A is the same age and is unattended, how is that situation handled? At the age of 8, not all children are capable of following the rules.
- c. Where else would you leave a child of 8 alone without a parent or legal guardian?

The Board as a group decided to wait for the feedback before any further discussion.

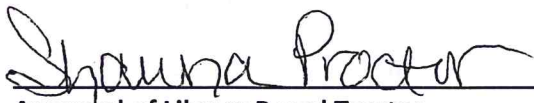
VII. **PUBLIC COMMENT:**

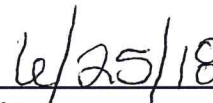
There was no public comment.

VIII. **ADJOURNMENT:**

Motion to adjourn was made by Wasalaski. Seconded by Kalina. All votes, "Aye." Motion carried. Meeting adjourned at 7:15 pm.

**Respectfully Submitted,  
Shawna Proctor  
Library Board Secretary**

  
Approval of Library Board Trustee

  
Date