

LIBRARY BOARD OF TRUSTEES

Gretna Public Library

June 25, 2018 Minutes

I. CALL MEETING TO ORDER

- A. Board Chair Shawna Proctor called the meeting to order at 6:33 pm. She noted a copy of the Open Meetings Act was posted. Present were Library Board Trustees Shawna Proctor, Sandra Kalina and Kaitlynn Boone, Eric Murray, Alma Muhleck were present. Paul Wasalaski was absent. Library Director, Krissy Reed from the library staff was present. City Council liaison, Angie Lauritsen was present.

II. APPROVAL OF MINUTES

- A. The April 2018 minutes were reviewed. A motion to approve the April minutes was made by Murray. Seconded by Kalina. All votes, "Aye." Motion carried.

III. APPROVAL OF FINANCIAL REPORT

- A. The April 2018 and May 2018 financial reports were presented and reviewed. A motion to approve was made by Murray. Seconded by Boone. All votes, "Aye." Motion carried.

IV. REPORTS

- A. The Librarians' reports, Circulation Report and other informational reports were reviewed by the members of the Board.
- B. The Committee on Finance had nothing to report. Reed noted July 25th will be the date for the budget meeting with City officials, tentatively at 3:30 pm.
- C. The Committee on Building, Grounds, and Technology had nothing to report.
- D. The Committee on Administration and Personnel had nothing to report.
- E. The Committee on Public Relations and Foundation Meeting. Proctor noted that two students are creating a website for the Foundation, which includes a new logo and pricing out print materials with the new logo. A donation tree is being created for the donors for the new library. Around 100 invitations will be sent out for the Turtle Doves' VIP donation event at the end of July. Councilman Lauritsen suggested publicized donation amounts at the VIP event as an encouragement to donate at the event, as well as contacting elected officials for serving alcohol at the event.
- F. Councilman Lauritsen noted that Planning Commission meetings have been full. The final plat for Lakeview will be at 204th and Schramm and consists of 193 lots. There has been flooding in the area, and development of a dam to prevent flooding is in progress. Guidelines also have been created to keep the downtown area historic. She also discussed the extended walking/biking trail to connect Gretna to Wherspann Lake, along with trailhead with parking lot and facilities. The goal would be a Veterans Walking trail, and Councilman Lauritsen is seeking involvement in the project.

V. OLD BUSINESS

- A. Review/Approve- Unattended Children Policy (2009).
There was further discussion on the age limit for unattended children and whether that should be changed. Reed provided answers from the other library staff regarding follow-up questions the Board had regarding experiences of the library for unattended children. It is important for the library to allow students to walk home from school and stop by the library and raising the age limit would prevent some

of those students from doing that. A motion to approve revisions were made by Murray. Seconded by Muhlecke. All votes, "Aye." Motion carried.

VI. CURRENT BUSINESS

A. Review- Circulation Policy (2016).

Reed explained that the dollar amount limit for fines needed to be updated, as some were too high. Boone suggested changes based on age of majority in Nebraska being 19, as well as clarifying language on the last page of the policy. Motion to table this business until the July meeting was made by Kalina. Seconded by Muhlecke. All votes, "Aye." Motion carried.

B. Review/Approval of Gretna Public Library 2018-2019 proposed budget worksheet.

Discussion was had regarding an error in heating/fuel of children's library, Reed will make change to reflect. Motion to approve made by Kalina. Seconded by Muhlecke. All votes, "Aye." Motion carried.

VII. PUBLIC COMMENT

A. There was no public comment.

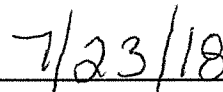
VII. ADJOURNMENT

A. Motion to adjourn was made by Muhlecke. Seconded by Murray. All votes, "Aye." Motion carried. Meeting adjourned at 7:34 pm.

Respectfully Submitted,

Kaitlynn Boone
Library Board Secretary


Approval of Library Board Trustee


Date