

LIBRARY BOARD OF TRUSTEES

Gretna Public Library

August 27, 2018 Minutes

I. CALL MEETING TO ORDER

- A. A Board Chair Shawna Proctor called the meeting to order at 6:36pm. She noted a copy of the Open Meetings Act was posted. Present were Library Board Trustees Shawna Proctor, Sandra Kalina, Kaitlynn Boone, Eric Murray. Library Director, Krissy Reed from the library staff was present. City Council liaison, Angie Lauritsen was also present. Absent were Alma Muhlecke, and Paul Wasalaski.

II. APPROVAL OF MINUTES

- A. The July 2018 minutes were reviewed.
 - A motion to approve the June minutes was made by Murray. Seconded by Boone. All votes, "Aye."
Motion carried.

III. APPROVAL OF FINANCIAL REPORT

- A. The August 2018 financial report was presented and reviewed.
 - A motion to approve was made by Murray. Seconded by Kalina. All votes, "Aye." Motion carried.

IV. REPORTS

- A. Library Director's Report, Circulation Report and Informational Reports were reviewed by the Board.
- B. Committee on Finance had nothing to report.
- C. Committee on Building, Grounds, and Technology had nothing to report.
 - a. Reed asked Lauritsen about the status of the Children's Library's parking lot, ash tree removal, and Children's Library's roof. Lauritsen will check on these matters and bring an update back to the committee.
- D. Committee on Administration and Personnel reported the new Young Adult Librarian will begin work on August 28th.
- E. Committee on Public Relations had nothing to report.
- F. Foundation Representative Ann Bock did not attend the meeting.
 - a. Proctor reported that a campfire at Vala's will take place October 7th from 5:00-9:00pm at Black Cat Party Barn for a fundraising event.
 - b. Reed reported that the Foundation is working to drive traffic to the Facebook page by planning some giveaways.
 - c. The Foundation's website is nearly complete. Its location is: www.gretnalibraryfoundation.org.
 - d. Donation leaves are still being discussed well as developing a naming rights policy to be used for donations received for the new library.
 - e. The Foundation is continuing to work on food events at local restaurants for fundraising.

G. City Council Representative Angie Lauritsen reported.

- a. Lauritsen requested the part-time library position to be moved to full-time during the budget meeting. She asked that Murray and Reed continue to work on what the staffing would need to be for both locations to be open at the same time each day. The budget has not yet been finalized. Reed noted that everyone agrees that the current hours are a strain and inconvenient for our patrons and employees. The common goal of one location is something that all parties can get behind.
- b. City Council approved the Doggie Daycare conditional use permit. They are expected to break ground soon with opening of Spring 2019. Neighbors are concerned with taking care of the construction site, but otherwise supportive. Mac Daro's has also been struggling with staff needed for hiring, so have not done a full opening yet.
- c. A new grocery store plans to be opening in the Aspen Creek area. The name will be announced at a later time.
- d. The new Public Works location has broken ground.

V. OLD BUSINESS

There was no new business this month.

V. CURRENT BUSINESS

A. Approval for Food for Fines event September 10-21, 2018

Reed discussed that this promotion helps the less fortunate in our community while encouraging patrons to return materials that they still have out from the summer and have their overdue fines reduced. Donations will benefit the Gretna Neighbors.

A motion to move was made by Murray. Seconded by Boone. All votes "Aye." Motion carried.

B. Review/Approve- Volunteer Policy (2009)

The Board discussed and clarified ideas to be incorporated into the Volunteer Policy.

A motion to approve was made by Murray. Seconded by Boone. All votes "Aye." Motion carried.

VII. PUBLIC COMMENT

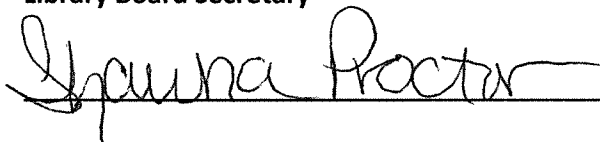
A. There was no public comment

VIII. ADJOURNMENT

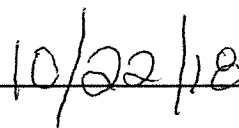
A. A motion to adjourn was made by Murray. Seconded by Kalina. All votes, "Aye." Motion carried.
Meeting adjourned at 7:19pm.

Respectfully Submitted,

Kaitlynn Boone
Library Board Secretary



Approval of Library Board Trustee



Date