

## LIBRARY BOARD OF TRUSTEES

### AGENDA

Gretna Public Library

March 27, 2023 6:30 P.M.

#### I. CALL MEETING TO ORDER

A. President Rachel Cushing called the meeting to order at 6:40pm. She noted a copy of the Open Meetings Act was available in the Library's meeting room. Present were Library Board Trustees Rachel Chushing, Alma Muhlecke, Sandra Kalina, and Erin Willnerd. Library Director Krissy Reed and City Council representative, Kara Alexander were also present. Library Board Trustees Kaitlynn Boone, Anna Castillo, and Shawna Proctor were absent.

#### II. APPROVAL OF MINUTES

A. February 2023 Meeting Minutes

A motion to approve February 2023 minutes was made by Muhlecke. Seconded by Willnerd. All votes, "Aye."  
Motion carried.

#### III. APPROVAL OF FINANCIAL REPORT

A. February 2023 Claims & Reports

A motion to approve February 2023 claims and reports was made by Muhlecke. Seconded by Kalina. All votes, "Aye." Motion carried.

#### IV. REPORTS

- A. Library Director's Report, Circulation Report, and Informational reports were reviewed by the Board.
- B. Committee on Finance had nothing to report.
- C. Committee on Building, Grounds, and Technology had nothing to report.
- D. Committee on Administration and Personnel had nothing to report.
- E. Committee on Public Relations noted that they Board's email account had no emails to respond to.
- F. Foundation Representative Erin Willnerd discussed further details regarding the upcoming needs study that the Foundation and the Steier Group will kick off on April 17th. She also suggested that Foundation and Library Board members should consider participating in the Library's booth at the Business Fair this coming June. This would allow an opportunity to educate the public about the roles of different Library organizations.
- G. City Council Representative Kara Alexander contributed additional details regarding the timeline of the needs study for the "Library Project." She discusses the process and mentioned that Library Board members and other Library organization members, City staff, and City officials will also be involved in the study.

#### V. OLD BUSINESS

A. Review: Meeting Room Policy and checklist (2019)

A motion to approve the policy with revisions was made by Willnerd. Seconded by Kalina. All votes, "Aye."  
Motion carried.

#### VI. CURRENT BUSINESS

A. Review: Program Services Policy (2019)

A motion to approve the Program Services Policy with revisions was made by Kalina. Seconded by Muhlecke. All votes, "Aye." Motion carried.

B. Library Advocacy Day Recap

Director Reed shared information regarding Library Advocacy Day with the Board. She also shared information from the Nebraska Library Association regarding various legislative bills that may affect libraries and cities that they serve.

**VII. PUBLIC COMMENT** (See procedures for public comment below)

There was no public comment.

**VIII. ADJOURNMENT**

A motion to adjourn was made by Kalina. Seconded by Willnerd. All votes, "Aye." Motion carried. Meeting adjourned at 7:51pm.

**Respectfully Submitted,**

**Kristina Reed  
Library Director  
(filling in for Secretary Castillo)**

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**Approval of Library Board Trustee**