

LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library

April 24, 2023 6:30 P.M.

I. CALL MEETING TO ORDER

- A. A meeting of the Gretna Public Library Board of Trustees was held on April 24, 2023. President Rachel Cushing called the meeting to order at 6:37pm and noted a copy of the Open Meetings Act is available in the Library's meeting room. Present: Library Board Trustees Rachel Cushing, Anna Castillo, Alma Muhlecke, Sandra Kalina, and Erin Willnerd. Absent: Library Board Trustees Kaitlynn Boone and Shawna Proctor. Library Director Krissy Reed, City Council liaison, Kara Alexander, and City Administrator, Paula Dennison were also present.

II. APPROVAL OF MINUTES

- A. March 2023 Meeting Minutes
A motion to approve March 2023 minutes was made by Muhlecke. Seconded by Kalina. All votes, "Aye." Motion carried.

III. APPROVAL OF FINANCIAL REPORT

- A. March 2023 Claims & Reports
A motion to approve March 2023 claims and reports was made by Kalina. Seconded by Castillo. All votes, "Aye." Motion carried.

IV. REPORTS

- A. Library Director's Report, Circulation Report, and Informational reports were reviewed by the Board. Director Reed shared about the release of the telescope kits, and pickleball kits which are sponsored by Scheels. The Library partnered with the Sarpy County Sheriff's Department for a bike rodeo event. The Sheriff's Department provided bike helmets to pass out for free to anyone. The Bike Way will be there as well to talk about bike safety.
- B. Committee on Finance has received their budget packet and will begin budget planning.
- C. Committee on Building, Grounds, and Technology had nothing to report.
- D. Committee on Administration and Personnel reported a new hire at the Children's Library to support the Children's Librarian's work with programming and activities.
- E. Committee on Public Relations noted that the Board's email account had no emails to respond to.
- F. Foundation President, Erin Willnerd discussed the beginning of the capital campaign and the feasibility study progress which ends May 17th. The survey has been shared on social media, website and mailed flyers. The Foundation will have a booth at the Business Expo and is anticipating a shared space with the Library Board to present information and volunteers from both groups.
- G. City Council Representative Kara Alexander discussed the newly announced developments in Gretna.

V. OLD BUSINESS

There was no old business to discuss.

VI. CURRENT BUSINESS

- A. Review: Test Proctoring Policy (2019)

A motion to approve the Test Proctoring Policy was made by Castillo. Seconded by Muhleck. All votes, "Aye." Motion carried.

B. Library Accreditation Prep

Director Reed shared information regarding the Library's accreditation status being extended to 2026. She will continue to submit the annual surveys and that staff will continually collect data and prepare for the next accreditation period. The Library is currently accredited at the status of "gold."

VII. PUBLIC COMMENT (See procedures for public comment below)

Paula Dennison expressed her thanks to the board for their time and effort to support the library.

VIII. ADJOURNMENT

A motion to adjourn was made by Muhleck. Seconded by Kalina. All votes, "Aye." Motion carried. Meeting adjourned at 7:41pm.

Respectfully Submitted,

Anna Castillo
Secretary

Approval of Library Board Trustee