

LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library
May 22, 2023 6:30 P.M.

I. CALL MEETING TO ORDER

A. A meeting of the Gretna Public Library Board of Trustees was held on May 22, 2023. Vice President Sandra Kalina called the meeting to order at 6:35pm. She noted a copy of the Open Meetings Act was available in the Library's meeting room. Present: Library Board Trustees Anna Castillo, Sandra Kalina, Shawna Proctor, Kaitlynn Boone, and Erin Willnerd. Absent: Library Board Trustees Rachel Cushing and Alma Muhlecke. Library Director Krissy Reed and City Council representative, Kara Alexander were also present.

II. APPROVAL OF MINUTES

A. April 2023 Meeting Minutes

A motion to approve April 2023 minutes was made by Willnerd. Seconded by Castillo. All votes, "Aye."
Motion carried.

III. APPROVAL OF FINANCIAL REPORT

A. April 2023 Claims & Reports

A motion to approve April 2023 claims and reports was made by Castillo. Seconded by Proctor. All votes, "Aye." Motion carried.

IV. REPORTS

- A. Library Director's Report, Circulation Report, and Informational reports were reviewed by the Board. Director Reed shared about recent staffing changes and posting of open positions.
- B. Committee on Finance has received their budget packet and will continue budget planning. The partitions in the men's bathroom and the locks in the women's bathroom at the main library will be replaced still this fiscal year.
- C. Committee on Building, Grounds, and Technology had nothing to report.
- D. Committee on Administration and Personnel reported two resignations.
- E. Committee on Public Relations noted that an advertisement for the Green Book was approved for print.
- F. Foundation Representative Erin Willnerd discussed that the meeting to review the feasibility study will be held Wednesday, May 24th. The Foundation will vote on June 7th about the results of the study and upcoming capital campaign. The Foundation will use its grant money from the Gretna Community Foundation to order books to hand out at the Gretna Days Parade. The Foundation will have a booth at the upcoming business expo and they are asking Board members to help staff the booth.
- G. City Council Representative Kara Alexander discussed the ongoing development in Gretna and updates on pending state legislation.

V. OLD BUSINESS

A. There was no old business to discuss.

VI. CURRENT BUSINESS

A. Approval to move July 2023 Library Board Meeting

A motion to move the July Library Board Meeting to July 17, 2023 at the Children's Library was made by Proctor. Seconded by Willnerd. All votes, "Aye." Motion carried.

B. Review: Fax and Printing Services Policy (2020)

A motion to approve the Fax and Printing Services Policy with changes was made by Boone. Seconded by Proctor. All votes, "Aye." Motion carried.

VII. PUBLIC COMMENT (See procedures for public comment below)

There was no public present for comment

VIII. ADJOURNMENT

A motion to adjourn was made by Boone. Seconded by Proctor. All votes, "Aye." Motion carried. Meeting adjourned at 7:14pm.

Respectfully Submitted,

Anna Castillo

Secretary

Approval of Library Board Trustee