

LIBRARY BOARD OF TRUSTEES

AGENDA

Gretna Public Library

July 17, 2023 6:30 P.M.

I. CALL MEETING TO ORDER

A. A meeting of the Gretna Public Library Board of Trustees was held on June 26, 2023 at the Children's Library. President Rachel Cushing called the meeting to order at 6:46pm. She noted a copy of the Open Meetings Act was present at the Children's Library. Present: Library Board Trustees, Rachel Cushing, Erin Wilnerd, Shawna Proctor, and Alma Muhleck. Absent: Library Board Trustees Anna Castillo, Sandra Kalina, and Kaitlynn Boone, and City Council representative, Kara Alexander. Library Director Krissy Reed was were also present.

II. APPROVAL OF MINUTES

A. June 2023 Meeting Minutes

A motion to approve June 2023 minutes was made by Proctor. Seconded by Willnerd. All votes, "Aye."
Motion carried.

III. APPROVAL OF FINANCIAL REPORT

A. June 2023 Claims & Reports

A motion to approve June 2023 claims and reports was made by Muhleck. Seconded by Proctor. All votes, "Aye." Motion carried.

IV. REPORTS

- A. Library Director's Report, Circulation Report, and Informational reports were reviewed by the Board. Board members expressed that they appreciated that the Library was offering babysitting classes.
- B. Committee on Finance noted that the projected budget for August and September would be discussed under Old Business.
- C. Committee on Building, Grounds, and Technology- Director Reed noted that new phones were installed at both libraries due to the contract with Mitel being up. The phones at the circulation desks will need to be switched out though, because they are not as dynamic as staff need for transferring calls.
- D. Committee on Administration and Personnel discussed current job openings and filling them.
- E. Committee on Public Relations reported that there were no new emails in the Board's inbox.
- F. Foundation Representative Erin Willnerd reported that the Library Foundation passed out 800 books to children along the Gretna Days Parade route. She noted that they ran out of books around St. Patrick's Catholic Church, so that they will need to order more books if they do this again. The reception from people along the route was very positive!
- G. City Council Representative Kara Alexander was not present.

V. OLD BUSINESS

A. Estimated budget expenses for August and September 2023.

A motion to approve the estimated expenses for August and September 2023 was made by Cushing. Seconded by Muhleck. All votes, "Aye." Motion carried.

VI. CURRENT BUSINESS

(No current business)

VII. PUBLIC COMMENT (See procedures for public comment below)

There was no public present for comment

VIII. ADJOURNMENT

A motion to adjourn was made by Muhlecke. Seconded by Willnerd. All votes, "Aye." Motion carried. Meeting adjourned at 7:30pm.

The next Library Board of Trustees meeting will be held on August 28, 2023 at 6:30pm at the Main Library.

Respectfully Submitted,

**Krissy Reed
Library Director**

 

Approval of Library Board Trustee