



City of Gretna Park Reservation Form

Organization: _____
Contact Person: _____
Address: _____
Home/Cell Phone: _____
Email Address: _____

Reservation Date: _____
Arrival Time: _____ Departure Time: _____
Group Size: _____
Reason for Reservation: _____

Facility to be Reserved:

- | | | |
|---|--|--|
| Leo Royal Shelter | North Park Shelter | |
| Peterson Park North Shelter
(Behind Barrier-Free Playground) | Peterson Park East Shelter
(Closest to Pool) | Peterson Park West Shelter
(Middle of Park) |
| Lincoln Place North Shelter | Lincoln Place South Shelter
(Closest to Playground) | Forest City Rec Area Shelter |

Choose one option:

Reservation Fee: _____ 4 Hours - \$25 _____ All day - \$50

Park Rules and Other Information:

- **ABSOLUTELY NO ALCOHOL ALLOWED IN ANY PUBLIC PARK AT ANY TIME!**
- Permit holder has remitted the above reservation fee to the City of Gretna
- Must be at least 18 years of age to reserve a Gretna Public Park
- All Public Parks **close at 11:00 pm**
- All motor vehicles must park only in designated parking areas. Parking on the grass is prohibited
- The sale of goods and /or services within the park is prohibited except for non-profit groups with previous consent from the City of Gretna
- All dogs within the park must be on a leash
- Permit holder agrees that all activities, including use of amplified sound equipment are subject to limitations by the Gretna Municipal Code
- Hanging anything from City owned landscaping or city structures is strictly prohibited without prior written permission from the City of Gretna
- Permit holder shall be responsible for all cleanup and damage arising out of the use of the Public Park facility by the applicant, agents, members, employees, invitees, and guests
- If tables are moved from their original placement, tables must be put back in the original spot
- Permit holder understands that if the City is required to provide any cleanup, maintenance or repairs (other than normal wear and tear) as a result of the activity or event included in this reservation, Permit holder shall be responsible for the costs of such cleanup, maintenance and/or repairs and that any payment due will be paid upon receipt of bill

***** This application must be in your possession during reservation of facilities at the stated park above within the City of Gretna. *****

I agree to abide by all rules and regulations of the City of Gretna. It is also understood that the City reserves the right to cancel any reservation at any time should a conflict arise with your use of the facility. Furthermore, I agree to not hold the City of Gretna or any of its employees responsible for any and all accidents, injuries, damages or monetary loss from my group/organization use of any Public Park.

I have read the above and agree to its terms.

Applicant Signature _____ **Date** _____

City Hall Approval Signature _____ **Date** _____